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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Transportation Division

DATE: 3 March 1952

STATINTL

FROM : Chief,

SUBJECT: Monthly Shop Operation - February

STATINTL

The following figures are submitted in accordance with your draft outlining the operation procedure of the Transportation Division, paragraph 7.

1. Repair Jobs		38
Labor	\$841.25	
Parts	886.06	
2. Repair Jobs performed outside		10
Labor	\$64.00	
Parts	142.80	
3. Maintenance Work		74
Labor	\$1375.50	
Parts	28.60	

The above work was performed by three (3) Mechanics.

Cars washed	200
Cars lubricated	117
Cars polished	48
Oil changes	26
Tires repaired	29
Steam cleaned	2
Battery Charges	5
Labor	\$1233.65

The above work was performed by four (4) Mechanic's Helpers.

There were nine (9) vehicles completed on the rotation plan during the month.

 STATINTL